

WHITBOURNE PARISH COUNCIL

Dear Councillors,

**You are summoned to the Annual Parish Council Meeting of
Whitbourne Parish Council to be held on Wednesday 3rd July 2019 at 7.30pm
in Whitbourne Village Hall**



Kevin Phillips
Clerk/RFO - 01886 822267, whitbournepccclerk@outlook.com

AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the meeting held on: 12th June 2019
4. Matters arising from minutes
5. To receive report from Ward Councillor
6. To receive the Clerk's report
7. Financial Matters:
 - a) To approve Bank Reconciliation to 30th June 2019
 - b) To approve Income and Expenditure reconciliation to 30th June 2019
 - c) To approve accounts for payment:
Clerk Salary Jun/Jul 2019 & HMRC PAYE
Clerk expenses: May/June 2019 (£40.83)
Village Hall (£12.00), Grass Cutting (£420.00), Insurance (£312.00)
 - d) To review 2019/20 budget versus spend
 - e) To decide approach to bank debit cards
8. Planning
 - a. Planning Consultation: 184595 - Wheatsheaf Inn
9. To receive reports from: Village Hall, S106, Playing Fields & Manorial Court
10. To report village issues regarding road maintenance, clearance, etc.

WHITBOURNE PARISH COUNCIL

11. To decide date of January 2020 Parish Council meeting
12. Public Participation - members of the public are allowed 10 minutes to address the Council
13. Items for future consideration

**Members of the public are welcome to attend our meetings
Date for next meeting: Wednesday 4th September 2019**