

# WHITBOURNE PARISH COUNCIL

**Dear Councillors, You are summoned to the Parish Council Meeting of Whitbourne Parish Council to be held on Wednesday 2nd January 2019 at 7.30pm in Whitbourne Village Hall**



Kevin Phillips  
Clerk/RFO - 01886 822267, [whitbournepccclerk@outlook.com](mailto:whitbournepccclerk@outlook.com)

---

## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the Minutes of the Parish Meeting held on: 7<sup>th</sup> November 2018
4. Matters arising from minutes
5. To receive Ward Councillor's Report
6. To receive the Clerk's Report
7. Financial Matters:
  - a) To approve Bank Reconciliation to 31<sup>st</sup> December 2018
  - b) To approve Income and Expenditure reconciliation to 31<sup>st</sup> December 2018
  - c) To approve accounts for payment:  
Clerk Salary Dec/Jan 2018 & HMRC PAYE  
Clerk expenses: Nov/Dec 2018 (£40.00)
  - d) To review 2018/19 budget versus spend
8. Planning
  - a. Planning Consultation: 184202, Flat 3 Whitbourne Hall
9. Reports from:  
Village Hall, Playing Fields, S106, Manorial Court
10. To receive report concerning War memorial refurbishment
11. To decide next steps for renewing the playing fields lease
12. To receive report for the plaque for the oak tree on village green
13. To report village issues regarding road maintenance, clearance, etc.

# WHITBOURNE PARISH COUNCIL

14. Public Participation - members of the public are allowed 10 minutes to address the Council

15. Items for future consideration

**Members of the public are welcome to attend our meetings**  
**Date for next meeting: Wednesday 6th March 2019**