

# WHITBOURNE PARISH COUNCIL

**Dear Councillors,**

**You are summoned to the meeting of Whitbourne Parish Council to be held on Wednesday 6th September 2023 at 7.30pm in Whitbourne Village Hall.**



Kevin Phillips  
Clerk/RFO - 01886 822267, [whitbournepccclerk@outlook.com](mailto:whitbournepccclerk@outlook.com)

---

## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the Parish Council meeting held on 25th July 2023
4. Matters arising from minutes
5. We Don't Buy Crime/Smart Water presentation
6. Police-Community Charter review
7. To receive report from Ward Councillor
8. To receive the Clerk's report
9. To approve Clerk Decisions
  - a. Planning Consultation - 231974 - Land at Holly Cottage, Bringsty Common Objection
  - b. Planning Appeal - 222671 - 3 Ardley Meadows Continued objection (with letter submitted noting original development conditions)
  - c. Dog waste. New signs to be made and article published in parish magazine
10. Financial Matters:
  - a) To approve accounts for payment:

Clerk Salary: Aug 23/Sep 23 & HMRC PAYE  
Clerk expenses: Jul 23/Aug 23 (£46.00),  
Lengthsman (£183.00 & £514.80)
  - b) To approve Bank Reconciliation to 30th August 2023
  - c) To approve Income and Expenditure reconciliation to 30th August 2023
  - d) To review 2023/2024 budget versus spend
11. To review S106 projects

# WHITBOURNE PARISH COUNCIL

12. To receive report regarding the Lengthsman Scheme
13. To receive reports from: Village Hall, Playing Fields, Manorial Court and Community First
14. To receive report regarding the Glebe/woodlands
15. To decide approach for providing a grant for a future CPR course
16. To decide approach for placing a tree on the village green for the King's Coronation
17. To report village issues regarding road maintenance, clearance, etc.
18. Public Participation - members of the public are allowed 10 minutes to address the Council
19. Items for future consideration

**Members of the public are welcome to attend our meetings.**

**Date for next meeting: Wednesday 1st November 2023**