

WHITBOURNE PARISH COUNCIL

Dear Councillors,

You are summoned to the meeting of Whitbourne Parish Council to be held on Wednesday 3rd January 2024 at 7.30pm in Whitbourne Village Hall.



Kevin Phillips
Clerk/RFO - 01886 822267, whitbournepccclerk@outlook.com

AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the Parish Council meeting held on 1st November 2023
4. Matters arising from minutes
5. To receive report from Ward Councillor
6. To receive the Clerk's report
7. Financial Matters:
 - a) To approve accounts for payment:

Clerk Salary: Dec 23/Jan 24 & HMRC PAYE
Clerk expenses: Nov 23/Dec 23 (£40.00),
Lengthsman (£1,182.00), Grass Cutting (720.00), Zoom subscription (£143.88), Election charges (£173.56), Tree (£37.60)
 - b) To approve Bank Reconciliation to 31st December 2023
 - c) To approve Income and Expenditure reconciliation to 31st December 2023
 - d) To review 2023/2024 budget versus spend
 - e) To decide approach to Lengthsman grant for 2024/2025
8. Planning
 - a. Planning Consultation - 233601 - Marley Cottage, Bringsty Common
9. To review S106 projects
10. To receive report regarding the Lengthsman Scheme
11. To receive reports from: Village Hall, Playing Fields, Manorial Court and Community First
12. To receive report regarding the Glebe/woodlands
13. To decide approach to distribution of SmartWater kits to parishioners

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14. To decide approach to Safer Roads funding grant
15. To report village issues regarding road maintenance, clearance, etc.
16. Public Participation - members of the public are allowed 10 minutes to address the Council
17. Items for future consideration
 - a. Date for meeting with Herefordshire Council Planning Officer

Members of the public are welcome to attend our meetings.

Date for next meeting: Wednesday 6th March 2024