

# WHITBOURNE PARISH COUNCIL

Dear Councillors,

You are summoned to the meeting of Whitbourne Parish Council to be held on Wednesday 3rd July 2024 at 7.30pm in Whitbourne Village Hall.



Kevin Phillips  
Clerk/RFO - 01886 822267, whitbournepccclerk@outlook.com

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## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the Extraordinary Parish Council meeting held on 19th June 2024
4. Matters arising from minutes
5. To receive report from Ward Councillor
6. To receive the Clerk's report
7. Financial Matters:
  - 7.1. To approve accounts for payment:  
Clerk Salary: Jul/Aug 24 & HMRC PAYE, Clerk expenses: May/Jun 24 (£46.00), Village Hall (£21.00), Start Traffic (SID pole, £123.14)
  - 7.2. To approve Bank Reconciliation to 30th June 2024
  - 7.3. To approve Income and Expenditure reconciliation to 30th June 2024
  - 7.4. To review 2023/2024 budget versus spend
8. Clerk Decision
  - 8.1. To arrange payment of £1226.46 to NAL Ltd (SID ground sockets)
9. To receive report regarding the Lengthsman Scheme
10. To receive reports from: Village Hall, Playing Fields, Manorial Court and Community First
11. To receive report regarding the Glebe/woodlands
12. To receive reports on Smart Water distribution progress
13. To report village issues regarding road maintenance, clearance, etc.
14. Public Participation - members of the public are allowed 10 minutes to address the Council

**Members of the public are welcome to attend our meetings. Date for next meeting: Wednesday 4th September 2024**