

# WHITBOURNE PARISH COUNCIL

Dear Councillors,

You are summoned to the meeting of Whitbourne Parish Council to be held on Wednesday 4th September 2024 at 7.30pm in Whitbourne Village Hall.



Kevin Phillips  
Clerk/RFO - 01886 822267, whitbournepccclerk@outlook.com

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## AGENDA

1. To accept Apologies for Absence
2. To receive Declarations of Interest
3. To approve the minutes of the Parish Council meeting held on 3rd July 2024
4. Matters arising from minutes
5. To receive report from Ward Councillor
6. To receive the Clerk's report
7. Financial Matters:
  - 7.1. To approve accounts for payment:  
Clerk Salary: Sep/Oct 24 & HMRC PAYE, Clerk expenses: Jul/Aug 24 (£40.00), Lengthsman (£522.00), Grass cutting contractor (£720.00), T Hunt (insurance £506.22)
  - 7.2. To approve Bank Reconciliation to 30th August 2024
  - 7.3. To approve Income and Expenditure reconciliation to 30th August 2024
  - 7.4. To review 2024/2025 budget versus spend
8. To receive report regarding the Lengthsman Scheme
9. To decide approach to hedge trimming opposite the Live and Let Live pub
10. To decide frequency of rotation of SID device between parishes/locations
11. To receive reports from: Village Hall, Playing Fields, Manorial Court and Community First
12. To receive report regarding the Glebe/woodlands
13. To receive reports on Smart Water distribution progress
14. To report village issues regarding road maintenance, clearance, etc.
15. Public Participation - members of the public are allowed 10 minutes to address the Council

**Members of the public are welcome to attend our meetings. Date for next meeting: Wednesday 6th November 2024**