

Minutes of the Ordinary Meeting of Whitbourne Parish Council held on 7th November 2016

Democratic Period/Question Time

No matters raised.

23. Attendance

Present: R. James (Chairman); M. Williams (MW); J. Bromley (JB); G. Cupper (GC); A. Evans (AE); N, Knight (NK); C. White (CW); P. Wood (PW)
Apologies: J. Cummins (JC)
In Attendance: County Councillor N Shaw; J Hill (Clerk)

24. Declarations of Interest

- a. Declaration of Interests: there were none
- b. Declaration of Disclosable Pecuniary Interests in items on the agenda: there were none
- c. Declaration of Other Disclosable Interests in items on the agenda: AE and PW declared an interest in Minute 35(aii).

25. Dispensation Request

There were no written requests for the Council to grant a dispensation under Section 33 of the Localism Act 2011.

26. Minutes of Previous Meetings of the Council

Minutes of the Ordinary Meeting of Whitbourne Parish Council held on 7th July 2016 were unanimously approved (CW/MW) and signed by the Chairman as a correct record.

Minutes of the Ordinary Meeting of Whitbourne Parish Council held on 5th September 2016 were unanimously approved (NK/AE) and signed by the Chairman as a correct record.

Minutes of the Extra-ordinary Meeting of Whitbourne Parish Council held on 3rd October 2016 were unanimously approved (PW/GC) and signed by the Chairman as a correct record.

27 Progress Reports/updates on matters considered at previous meetings

No matters not considered elsewhere on the agenda.

28 To receive the report of the Herefordshire Councillor Nigel Shaw – for information

Cllr Shaw updated Members in relation to NHS matters in the County and a Bromyard Community Transport Scheme (tel: 01885-488452 – telephone 48 hours in advance of time).

29 Chairman's Report

- Dog fouling: environs of the village including the Playing Field and the Village Green: Members resolved that the Playing Field Committee be asked by the PC representative (JB) to erect 'no dogs permitted' signage. PW volunteered to write an article re dog fouling for the village magazine. Cllr Shaw undertook to enquire what permission would be required to erect signs on the Village Green
- Litter bins: Members noted that there were 2 litter bins by the bus shelter, one on the wall of the old school and one by the post office, it was agreed that the bin outside the old school bin should be removed
- War Memorial: RJ volunteered to prune the rose bushes and dig in manure. Members to monitor the appearance of the site over the next 12 months.

30 Reports by Councillors

- i. Whitbourne village Hall Committee: no new matters
- ii. Playing Field Committee: dog fouling (see Minute 29) above
- iii. S106: Members noted a scheduled meeting on 22nd November with Highways. Enquire re white lining and a 30mph speed restriction on the A44 side of Ardley Meadows combined with a 'village gate' as a reminder.

31 Neighbourhood Development Plan

Members were gratified that the Declaration of Result of Poll for the Whitbourne Neighbourhood Development Plan referendum held on the 3rd November 2016 showed that 83.2% of respondents supported the Plan. MW expressed thanks to the other NDP group Members for their commitment and hard work. Members approved inclusion of the NDP results in the Parish Magazine.

32 Report from the local police officer – For Information

Apologies had been received.

33 Planning

- a) To consider planning applications referred by Herefordshire Council for comment:

Application: 163165

Proposal: Erection of 4 nos. glamping pods on raised timber decks set into existing topography and conversion of existing stable building into facilities building for associated glamping use

Location: Land at Redhill, Tedstone, Delamere, Whitbourne. OS 369832, 257707

Applicant: Mr J Hutchings

Members resolved by majority decision (NK/MW) not to object in principle subject to the concerns identified in the Parish Council's letter of response being addressed if planning permission was granted

Application: 161691

Proposal: Residential development of three dwellings

Location: Land opposite The Wheatsheaf Inn, Whitbourne

Applicant: Mr Peter Styles

Appeal reference: APP/W1850/W/16/3157904

Members resolved to write to the Appeal Inspector: compiling of the response was unanimously (CW/AE) delegated to the Clerk in consultation with RJ and PW. Members unanimously resolved (NK/PW) a list of concerns to be identified in the letter

Application: 163384

Proposal: Proposed works to Yew tree - crown reduction. Works to Trees in a Conservation Area

Location: Colbridge Cottage, Whitbourne. WR6 5RT

Applicant: Mr Martin Paul Lack

Members noted the application. Cllr Shaw to enquire if the Yew was subject to a Tree Preservation Order and whether a bat survey had been completed

- b) To consider under the Scheme of Delegation any Planning Applications received between publication of this agenda and the Meeting: none received

- c) Details of Decision Notices:

Application: 162444

Proposal: Conversion of an agricultural building to residential use. Retention of mobile home during construction works

Location: Barn at Cider Mill Farm, Bringsty Common. WR6 5UW

Applicant: Mr & Mrs Vyvian Price

Planning permission granted 28th September 2016

Application: 161954 – Listed Building Consent

Proposal: Proposed installation of boiler with external flue. Replacement of Oil Lifter with external vent

Location: Flat 5, Whitbourne Hall, Whitbourne. WR6 5SE

Applicant: Mrs Jennifer Monaghan

Listed building consent granted 26th September 2016

- d) To consider reports of other "Planning" related Matters received by the Council prior to the commencement of the meeting

Members noted receipt from Hereford Council re Adoption of Supplementary Planning Documents (SPD): Affordable Housing Supplementary Planning Document (SPD) and Developer Contributions Supplementary Planning Document (SPD).

34 Highways and Byways

- a) Expedite with Balfour Beatty Oak tree at Stocking Lane, half broken large stump; pothole outside the Wheatsheaf 50 yards from the C1066/A44 junction.
- a) Members noted that Balfour Beatty had actioned repair to the grit bin (damaged by grass cutting equipment); repair to fire hydrant (on the corner by the old shop); inspection of the bridge on the C1066 by the ford
- a) Members unanimously (GC/PW) not to apply for Lengthsman or P3 grant funding.

35 Finance

- a) Bank Reconciliation: not available, copy bank statements awaited
- b) Receipts: not available, copy bank statements awaited
- c) Payments to be made in respect of outstanding invoices and requests for payment totalling £712.32 were approved (AE/JB).

36 Budget and Precept

- a) Requests for funding 2017/2018
 - i. Bringsty Common Manorial Court: request for funding (£200.00): Members unanimously resolved to donate £200. AE volunteered to inform BCMC.
 - ii. Whitbourne Church: request for funding: Members by majority decision (CW/MW) resolved to donate £1,250.00 towards clock and upper churchyard maintenance. AE volunteered to inform PC
- b) Members unanimously (MW/PW) resolved to set a budget of £10,571.00
- c) Members unanimously (MW/PW) resolved to set a precept of £11,000.00.

37 Annual Return for the year ended 31st March 2016

- a) Members unanimously (AE/GC) resolved to confirm and sign the Annual Governance Statement 2015/16
- b) Members unanimously (AE/NK) resolved to confirm and sign Approval of the Accounting Statements for 2015/16.

38 Correspondence for consideration and information

- c) Members noted HALC's Conference and AGM on Saturday 12th November 2016
- d) Members noted that a survey looking at the availability of broadband in the two counties is being undertaken by independent researchers at the Royal Agricultural University (RAU) as part of the 'Evaluation of the impact of superfast fibre broadband in Herefordshire and Gloucestershire' and is due to be published in 2017
- e) Members unanimously (NK/MW) resolved to adopt, at a cost of £1.00, the public payphone at Meadow Green (which BT planned to remove).

39 Items for inclusion on a future agenda

Clerk resignation handover arrangements; appointment of new Clerk; signage on approach roads to new development; future use of the BT phone box (once adoption enacted);

40 Date of Next Meeting

The next Ordinary Meeting of Whitbourne Parish Council will be held on Monday 16th January 2107 at 19:30 hours at Whitbourne Village Hall.

The meeting closed at 22:35 hours.

(Chairman – 16th January 2017)

Cheque No:	<i>Expenditure 7th November 2016</i>	<i>Gross</i>
300307	J Hill Clerk - Salary October	£189.52
300308	J Hill Clerk - Salary November	£189.52
300309	HMRC - to Sept 2016	£95.20
300310	J Hill Clerk - Oct / Nov Admin costs and expenses	£130.52
300311	M Williams - reimburse NDP expenses	£44.56
300312	Whitbourne Village Hall - Inv: 16051	£24.00
300313	D Hibbitt - Internal Audit	£40.00
	Total	£713.32