


WHITBOURNE PARISH COUNCIL

Friday 26th February 2016

Dear Councillor,

You are summoned to a meeting of the Whitbourne Parish Council to be held on
THURSDAY 3rd March 2016 at Whitbourne Village Hall at 7.30pm.

Yours sincerely



Mary Seldon M.Ed, FLCM, MILCM
Member of the International Institute of Municipal Clerks
Clerk/RFO 01885 482543/07723 423354 – whitbournepcclerk@gmail.com

*The Council Meeting will be preceded by a training session for all Councillors at 7pm:
Roles and Responsibilities*

AGENDA

- 19/16 To accept **apologies for absence**
- 20/16 To receive **Declarations of Interest**
- 21/16 To approve **Minutes of the Meeting:**
Thursday 28th January 2016
- 22/16 Clerk's Report: Update on discussions from the January meetings and other matters for information only
- 23/16 To receive the **Ward Councillor's Report**
- 24/16 **Financial Matters:**
- a) To approve accounts for payment:

Mary Seldon (Salary) 11 12	348.06
HMRC PAYE 11 12	87.00
Mary Seldon expenses	50.00
M Williams (NDP)	19.98
 - b) To approve Bank Reconciliation to 3rd March 2016
 - c) To approve Income and Expenditure to 3rd March 2016
 - d) To consider grass cutting contract for 2016/17
- 25/16 To receive an update on the **Neighbourhood Development Plan**
- 26/16 To receive brief verbal reports:
- a) **School Buildings**
 - b) **Rosemoor Grange**
 - c) **The Village Hall**
 - d) **Playing Fields**
 - e) **War Memorial**
- 27/16 **Public Question Time** – the public are allowed 10 minutes to address the council
- 28/16 To report **matters of concern** within the village

NEXT MEETINGS: WEDNESDAY 11th MAY
Annual Parish Meeting: 7pm and Annual Council Meeting 7.30pm