

WHITBOURNE PARISH COUNCIL

Councillors are summoned to a meeting of WHITBOURNE Parish Council to be held on Wednesday 11th May 2016 at 7.30pm at Whitbourne Village Hall

Mary Seldon

Mary Seldon M.Ed, FLCM, MILCM
Member of the International Institute of Municipal Clerks
Clerk/RFO 01885 482543

Tuesday 3rd May 2016

AGENDA

- 29/16 **Election of Chairman** to the Council 2016/17
- 30/16 **Election of Vice-Chairman** to the Council 2016/17
- 31/16 **Appointments of Councillors** to committees 2016/17
- 32/16 To accept **Apologies for Absence**
- 33/16 To receive **Declarations of Interest**
- 34/16 To approve the **Minutes of the Meeting:**
Thursday 3rd March 2016
- 35/16 **Clerk's Report:** Update on discussions from the March meeting and other matters for information only
- 36/16 Report from **Ward Councillor:** Cllr Nigel Shaw
- 37/16 **Financial Matters:**
- i) To approve **accounts for payment:**
 - Staff Costs: £348.06
 - HMRC: £87.00
 - Expenses incurred by the Clerk: ongoing
 - Whitbourne Village Hall: £27.00
 - Derek Williams (grass-cutting): £304
 - ii) **Annual Financial Return:**
 - a) To approve all end of year (1st April 2015-16) accounts
 - b) To complete and sign the annual external audit return
 - c) To complete and sign the annual governance statement
- 38/16 To receive an update on the **Neighbourhood Development Plan**
- 39/16 To receive brief verbal reports:
- a) School Buildings
 - b) Rosemore Grange
 - c) Playing Fields
 - d) War Memorial
 - e) Village Hall
- 40/16 **Public Participation** – members of the public are allowed 10 minutes to address the Council
- 41/16 To report **Matters of Concern** in the village

DATE OF NEXT MEETING:
Thursday 7th July 2016

MEMBERS OF THE PUBLIC ARE VERY WELCOME TO ATTEND OUR MEETINGS