

Minutes of the Ordinary Meeting of Whitbourne Parish Council held on 1st March 2017

1. Attendance:

Present: R. James (Chairman); M. Williams (MW); J. Bromley (JB); J. Cummins (JC);
A. Evans (AE); N. Knight (NK); C. White (CW); P. Wood (PW); G. Cupper (GC)

Apologies: None

In Attendance: County Councillor N Shaw; K Phillips (Clerk).

2. To receive Declarations of Interest: None

3. Minutes of the Meeting: 16th January 2017

Amendments were tabled in sections 6, 8 and 17. The minutes were then approved (MW/CW).

4. Progress reports arising from the above minutes

The matters pertaining to the mobile chip shop had now been resolved.

5. Parish Council Clerk Contract

The Parish Council Clerk was confirmed to be Kevin Phillips. The contract was signed by the Chairman and Clerk, with Councillors as witness.

6. To receive the Ward Councillors Report

Councillor Shaw updated the meeting on planning matters.

P162753. Rosemore Grange: NS had been in touch with the appropriate planning officer. He has also contacted the planning committee to urge a full meeting to ensure all the points are raised and discussed.

P161690. Appeal on Wheatsheaf planning application: Still awaiting a decision. The closing day was 28/2/17.

P170329. Lower Tedney change of use: The public consultation had been extended to 17/3/17.

NS advised on a forthcoming speed check across Bringsty common. He had met with Bill Wiggin and had toured the parish/Ward with Matt Healey of Balfour Beatty.

7. To receive the CSO Report

Apologies were received from the CSO.

8. To receive reports from subcommittees and Working Parties

Village Hall: The number of bookings is steadily increasing. The arrears with the mobile chip shop have been paid and the owner wishes to continue. PW offered to write a few lines for the Parish Magazine highlighting the availability of the service to the parish.

Playing fields: Nothing to report as there had not been any recent meetings.

S106: There continued to be communication with Herefordshire Council where items have been included for Balfour Beatty next year. The bus shelter discussion is ongoing.

9. Whitbourne Area - Changes to 30mph speed limit restrictions on various roads

Councillors noted the proposed changes. It might be possible to fund verge side gates with S106 monies.

10. Financial Matters

10.1. Clerk Salary & HMRC PAYE. After presentation of the facts, it was resolved to pay the Clerk a gross salary. The salary amount for February and March 2017 needed to be calculated and paid, but in any case is not to exceed £500. Approved (JB/PW).

10.2. Clerk Expenses. It was resolved to pay the Clerk fixed expenses of £20.00 per month, whereby Clerk expenses for Feb 2017 of £37.10 were approved.(MW/NF).

10.3. To approve bank reconciliations. Approved (AE/JC)

10.4. Outstanding Invoices

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10.4.1. T&P W Richards, Hedge and verge trimming, £67.50+ VAT. Approved (JB/JC)

10.4.2. HALC Affiliation & subscription fees, £461.82+VAT. Approved (JC/CW)

10.5. To record receipts for walk books. Noted.

10.6. To approve purchase of Arnold-Baker Local Council Administration book. Not to exceed £100. Approved (PW/NK)

11. Application to reduce speed limit on A44 over Bringsty Common

Councillors debated the pro's and con's of the application with the decision that the application could not be supported. The Clerk was tasked with informing the applicant.

12. Secure storage for Parish Council records

NK would request that the Village Hall Committee provide a lockable cabinet for the Parish Records.

13. Correspondence

It was noted by PW that Balfour Beatty preferred the reporting of issues through their web site or over the telephone, but not directly from the Clerk (as had been the case up until now). The clerk would use the web site as required.

The Parish Council noted the kind offer of a local resident to clean the road signs around the village.

The Boundary Commission had advised of a change to our ward boundaries. Consultation ends 27/3/17.

14. Planning Applications: None Received.

15. Planning Decisions

P170329 - Land at Lower Tedney Farm, Clifton-On-Teme. The Parish Council had submitted a response rejecting the revised proposals.

16. Reports from Councillors on village issues

Matters raised included various potholes around the village, water egress from gully by the lodge, traffic speed by the Wheatsheaf, refurbishment of the parish noticeboard and road disturbance by Welsh Water (future potholes).

17. Public Question Time - no members of the public present.

18. Items for next Agenda: Telephone box adoption

19. Dates of next meetings:

- 3rd May 2017 - Annual Parish Meeting, 7:00pm, Village Hall
- 3rd May 2017 - Annual Parish Council Meeting, 7:30pm, Village Hall

The meeting closed at 21:45.

Cheque No:	Expenditure 1st March 2017	Gross
300322	K Phillips Clerk expenses	37.10
300323	T&PW Richards inv 1197	81.00
300324	HALC annual subscription inv 7362	554.18
300325	Post Office (HMRC) Clerk Tax for Feb/Mar 2017	94.12
300326	K Phillips Clerk Salary Feb/Mar 2017	376.49
Total		£1,142.89

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Chairman - 3rd May 2017