

Minutes of Meeting of Whitbourne Parish Council

held on 6th September 2017

Attendance:

Present: R. James (Chairman); M. Williams (MW); A. Evans (AE); N, Knight (NK); P. Wood (PDW);
G. Cupper (GC); J. Cummins (JC); J Bromley (JB)

In Attendance: K Phillips (Clerk), plus 7 members of the public

1. Apologies for absence

No apologies received.

2. To receive declarations of interest

There were none.

3. Minutes of the Meeting: 3rd May 2017

The name of Cllr Cummins was omitted from the list of attendees. The minutes were then approved (MW/JC).

4. Matters arising from minutes of meeting: 3rd May 2017

Rosemore Grange. There had been an email thread starting with the Herefordshire Planning Enforcement Officer, concerning noise at Rosemore Grange. NK had responded with details. NK also reported 2 further breaches of planning consent.

5. Receive report from CSO

The CSO gave a briefing to the Council. Items of concern were the latest thefts from the Wheatsheaf pub and the theft of equine tack. The Council were also advised of the dates for the forthcoming cyber security events (13/9/17, 21/9/17 & 30/9/17).

6. To Receive Clerk's report

- A declaration to the Pension regulator had been successfully completed.
- Vacancy notice for Councillor posted on 5th August
- Data protection Act. This could have implications for the Precept for 2017/2018 onwards. The Clerk will attend the briefing by HALC.
- Playing fields. The field needs to be rolled to allow safe cutting. Dog fouling an issue. The Playing fields Committee will address these issues.
- Web site update. An offer was made, and accepted by the Council, to revise the web site and bring it up to date.
- The budget precept is required to be submitted by 31/12/17.

7. To receive Ward Councillor's report

The Ward Councillor was not in attendance.

8. Councillor Vacancy

The Clerk reported that there was no response from the official councillor vacancy notice period. Therefore an election/poll is not required. The Council were therefore now able to adopt the co-option process. It was decided to advertise the vacancy using the Parish Magazine, noticeboard and web site. The closing date is to be the 10th October 2017. An Extraordinary meeting will be called after this to conduct interviews.

9. Standing Orders Update – Parish Meetings

The draft section to update the Standing Orders in respect of Parish Meetings was accepted. Proposed GC, seconded AE. Resolved. The Clerk will update the Standing Orders accordingly.

10. To approve Annual Parish Meeting minutes

The minutes of the Annual Parish Meeting were approved. Proposed MW, seconded NK. Resolved.

11. Finance

a) To approve bank reconciliations to 1st June 2017

Approved. Proposed by PDW and seconded by JB. Resolved.

b) To approve income and expenditure reconciliation to 31st March 2017

Approved. Proposed by NK and seconded by GC. Resolved. The current expenditure against budget items was also tabled.

Minutes of Meeting of Whitbourne Parish Council

held on 6th September 2017

c) To approve accounts for payment (amounts shown in table below)
Clerk Net Salary Aug/Sep 2017, Clerk HMRC Aug/Sep 2017, Clerk expenses Jul/Aug 2017 – MW/PDW.
Resolved. Grass cutting, Hedge Strimming, HALC yellow book, Village Hall – JC/NK. Resolved.

d) Grant to Bringsty Common Manorial Court for grass cutting
Approved for £200. Proposed GC, seconded AE. Resolved

e) War memorial wreath

It was agreed to pay the invoice when received (approximately £20). This should also feature as an on-going expense within the budget/precept. Proposed AE, seconded PDW. Resolved.

12. Planning and planning decisions

- a) 172912 – Rosemore Grange. Council objection. Proposed MW, seconded JB. Resolved.
- b) 172506 – Land adjoining Tedney Lodge. Approved but with 2 suggested conditions. 1) That the existing roadside hedgerow remain in place and 2) normal planning consent be obtained for any future development on the land. Proposed AE, seconded NK. Resolved.
- c) 172110 – Land adjacent Wheatsheaf Inn. Herefordshire Council planning had rejected this.
- d) 171819 – Clayfoot Barn extension. Approved with conditions.

13. Reports from subcommittees and working parties

- a) Village Hall. PDW reported that: a significant regular hirer is going elsewhere, bookings are healthy, a new web site is being developed and the boundary fence is in a state of disrepair.
- b) Playing Fields. Meeting to be held soon.
- c) S106. A meeting had been held with Balfour Beatty and the Ward Councillor. The monies available and our requirements for a new bus shelter, road calming and a new footpath would seem to be aligned.
- d) Manorial Court. Meeting to be held soon.

14. To report village issues regarding road maintenance, clearance etc.

Hedge cutting required on the approach into the village. Numerous potholes. Grit bins on Redhill, Badley Wood – damaged by verge cutters.

15. Public participation.

Rosemore Grange. Local residents reported noise issues, drunkenness and inappropriate behaviour. It was stated that the best way forward would be to continue to build the case history, using evidence where possible. Speed limit on bottom lane (C1066). Suggestion that this be made a 30mph limit. However, this had been rejected in the past.

Horse/rider warning signs. A request was made for more repeater signs. It was explained that this had been out to consultation with local horse riders in the past and the current locations were chosen when they were initially installed.

16. Items for future consideration

- 173097 - Pennyacre. There was to be an Extraordinary Parish Council meeting to be held on 22nd September 2017. The Vice Chairman would chair the meeting.
- Grant to defibrillator charity

The meeting closed at 21:04.

Minutes of Meeting of Whitbourne Parish Council
held on 6th September 2017

Cheque No	Expenditure 5th July 2017	Payment
300340	Grant Thornton (balance of underpayment)	£25.00
300341	Clerk Salary (Aug/Sep 2017)	£397.95
300342	Clerk HMRC (Aug/Sep 2017)	£99.49
300343	Clerk Expenses (Jul/Aug 2017)	£48.00
300344	H Davis (Strimming opposite Bannercroft)	£120.00
300345	D Williams (Grass cutting)	£352.00
300346	Whitbourne Village Hall	£20.00
300347	HALC (Yellow book)	£92.00
Total		£1154.44

.....
Chairman – 6th September 2017