

# WHITBOURNE PARISH COUNCIL

MINUTES of the meeting of WHITBOURNE Parish Council held on Wednesday 11th May  
2016 at 7.30pm at Whitbourne Village Hall

**Present:** Cllr M Williams (Chairman), Cllr R James (Vice-Chairman), Cllrs J Bromley, P Wood N Knight, G Cupper, A Evans, J Cummins

**In attendance:** Cllr N Shaw (Ward Councillor) and Mrs M Seldon (Clerk) and three members of the public

29/16 **Election of Chairman** to the Council 2016/17

Cllr Williams proposed Cllr James, seconded Cllr Cummins and RESOLVED

30/16 **Election of Vice-Chairman** to the Council 2016/17

Cllr James proposed Cllr Williams, seconded Cllr Bromley and RESOLVED

31/16 **Appointments of Councillors** to committees 2016/17

Playing Fields - Cllr Bromley

Village Hall- Cllr Wood

Manorial Court - Cllr Evans

Pollution and Environment - Cllr Cupper

Public Transport - Cllr James

32/16 **To accept Apologies for Absence**

Apologies had been received from Cllr White

33/16 To receive **Declarations of Interest**

None were declared

34/16 To approve the **Minutes of the Meeting:**

Thursday 3 March 2016

Approved with amendments - proposed Cllr Knight, seconded Cllr Cupper and RESOLVED

Moore Court

Primroses finish sentence

Adult not children

DBF- Diocesan Board of Finance

35/16 **Clerk's Report:** Update on discussions from the meeting and other matters for information only Discussions about the post of Clerk as the Clerk's resignation had been received.

36/16 Report from **Ward Councillor:** Cllr Nigel Shaw

Live planning applications:

**160962** – Upper Elmore End, Gaines Road.

Outdoor riding arena

There is no application for outdoor lighting

**160874** - Old Gaines Farm

Proposed agricultural building

And (separate number) Mixed storage and livestock building

Enforcement Notice- Moon Monkey Meadow- Gaines Road

Yew Tree Cottage - Bringsty - small encroachment

Old Bay Mores - enforcement meeting with Queen's Counsel

New enforcement officer is proving to be very good

Clerk to ask if all notifications could go through to Noel Knight

Issue at 4 Blacksmiths Road - reported to Cllr Shaw and reported to enforcement - but this is OK

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Rosemore Grange - enforcement letter (change of use) - no update

Cllr Wood asked about the alleged breach of the condition at the Fodder Store - request to look further into this.

## 37/16 **Financial Matters:**

i) To approve **accounts for payment:**

Staff Costs: £348.06

HMRC: £87.00

Expenses incurred by the Clerk: £68.40

Whitbourne Village Hall: £27.00

Derek Williams (grass-cutting): £304

Electoral fees £1,020.63

Proposed Cllr Wood, seconded Cllr Cummins and **RESOLVED**

ii) Annual Financial Return:

a) To approve all end of year (1st April 2015-16) accounts

b) To complete and sign the annual external audit return

c) To complete and sign the annual governance statement

All approved and signed by the Chairman as an agreed true record

38/16 To receive an update on the **Neighbourhood Development Plan**

This had already been reported upon in the Annual Parish Meeting - see the report.

39/16 To receive brief verbal reports:

a) School Buildings

Nothing new to report. Cllr James expressed a concern that this building was sold of when the local population is expanding. It has been declared a heritage asset (stone part of the school).

b) Rosemore Grange

Nothing else to report.

c) Playing Fields

Cllr Knight to run through things with Cllr Bromley. Cllr Knight gave a report - external gym equipment 106 agreement- cost of equipment overrun with the cost of installation. 2 of 3 litter bins have been removed- one to be relocated. Road-side hedge has been trimmed. RoSPA inspection in May. Fund Raising events planned. Lease is being looked into. £1 annual rent. Noel to stay on as ex-officio to attend meetings and for the fundraising.

d) War Memorial

Met on Friday evening and finalized plans approved by PC at previous meeting £583 plus planting £250 and contingency figure of 10%. Nominal figure of £1000. Labour free of charge. Estimated to be ready in a weekend. Proposal maximum £1000 subject to the confirmation there is no labour charge - Proposed Cllr Wood, seconded Cllr Knight and **RESOLVED**.

e) Village Hall

Cllr Wood, - 3 matters.

Vandalism inside and externally to the hall - CSO Annette has been included in discussions.

Committee now considering CCTV.

Upgrading of hand-drying facilities in the toilets

Defibrillator cabinet now in place - plus notices to say the location

Improved lighting outside hall.

Fast Broadband now in the village

40/16 Public Participation - members of the public are allowed 10 minutes to address the Council

Rosemore Grange - what does one do to get an enforcement order? Cllr Shaw - insufficient

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evidence of the problem. Aware of breach, but not able to enforce as harm has not been proved. Cllr Shaw could arrange a meeting with the enforcement officer.

Volunteer - to help with noticeboards

Grit bins - tell Nigel where they are so he can tell Balfour Beatty,

41/16 To report **Matters of Concern** in the village

- Donna Treganza - 3 flooding problems in the village of which she is aware
- Bus stop - increasingly bad repair - possible to have a new one with 106 agreement? This is a parish council responsibility.
- Rosemore Corner - pothole getting bigger
- Little Nutt - outside 2 pot holes
- Meeting 18<sup>th</sup> May in VH on Rights of Way MW attending 7-9 - anyone else like to go?

9.20pm

Signed Cllr Williams (Chairman)