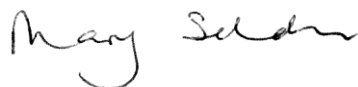


# WHITBOURNE PARISH COUNCIL

Thursday 17th April 2014

**Councillors are summoned to the Annual Parish Council Meeting of  
Whitbourne Parish Council to be held on Tuesday 6<sup>th</sup> May at 7.30pm  
in Whitbourne Village Hall**



Mary Seldon (Clerk) 01885 482543  
M.Ed, FLCM, AILCM.  
Member of the International Institute for Municipal Clerks  
whitbournepcclerk@googlemail.com

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## AGENDA

- 14/29 **Election of Chairman** to the Council 2014/15
- 14/30 Declaration of **Acceptance of Office**
- 14/31 **Election of Vice-Chairman to the Council** 2014/15
- 14/32 To accept **Apologies for Absence**
- 14/33 To receive **Declarations of Interest**
- 14/34 To approve the **Minutes of the Meeting** held on:  
**Tuesday 4<sup>th</sup> March 2014**
- 14/35 To receive the **Clerk's Report**
- International bursary
  - 4 Seasons Contract
  - Balfour Beatty Chairman and Clerk's meeting
- 14/36 **Financial Matters:**  
To approve and minute the arrangements required for the end of the financial year procedure:
- a) To appoint an internal auditor
  - b) To approve all end of year (1st April 2013/31st March 2014) accounts
  - c) To complete and sign the annual external audit return
  - d) To complete and sign the annual governance statement
  - e) To approve **accounts for payment:**  
*Mary Seldon Net Salary 01 02:*  
*HMRC PAYE 01 02:*  
*Expenses incurred by the Clerk:*  
*SLCC Course:*
  - f) To approve **Bank Reconciliation** to 6<sup>th</sup> May 2014
  - g) To approve **Income and Expenditure** to 6<sup>th</sup> May 2014

h) To discuss the **request from the DCC** for funds to help with proposed refurbishment to the cemetery on Church Bank

14/37 To receive **Ward Councillor's Report**

Planning application P133439/F - Erection of 20 new houses, bungalows and apartments

14/38 **Public Participation** - members of the public are allowed 10 minutes to address the Council

14/39 To receive reports from **Outside Bodies and receive updates on agreed decisions:**

a) Village Hall Committee

b) Playing Fields Committee

14/40 To receive update on the **Neighbourhood Plan**

14/41 To review **Parish Council policies**

14/42 To report **village issues** regarding road maintenance, clearance, etc.

14/43 Items for future consideration

*Members of the public are welcome to attend our meetings*

**Date for next meeting:  
Tuesday 2<sup>nd</sup> July 2013**