

WHITBOURNE PARISH COUNCIL

MINUTES of the Meeting of Whitbourne Parish Council held on Tuesday 3rd March 2015 at 7.30pm in Whitbourne Village Hall

Present: Cllr M Williams (Chairman), Cllr R James (Vice-Chairman), Cllrs C White, G Cupper, N Westacott, J Cummins, D Haddock and R Freeman.

In attendance: Mrs Mary Seldon and four members of the public

15/01 To accept **Apologies for Absence**

There were none to receive

15/02 To receive **Declarations of Interest**

None were received.

15/03 To approve the **Minutes of the Meeting** held on:

Tuesday 6th January 2015

Proposed Cllr Cupper, seconded Cllr Westacott and **AGREED**. The Minutes were signed by the Chairman as a true record.

15/04 To accept resignation of Clerk and procedure of appointment of new Clerk

The outgoing Clerk had prepared an advert, job description and person specification. She was asked to advertise the post on the Parish Council website, the SLCC website job vacancies and in the Parish Newsletter and Off the Record. It was also **AGREED** to rejoin HALC in order that they might help with the recruitment.

15/05 To receive the **Clerk's Report**

- Election meeting/papers
- Champion Composters
- Lengthsman/P3 Scheme
- Conditions for Live and Let Live
- Fastershire

15/06 **Financial Matters:**

a) To approve **accounts for payment:**

Mary Seldon Net Salary 11 12: £348.06

HMRC PAYE 11 12: £87.00

Expenses incurred by the Clerk: 35.25

C White (NDP expenses): 34.02

Herefordshire Council (planning): 56.00

Proposed Cllr Cummins, seconded Cllr White and **RESOLVED**.

b) To approve **Bank Reconciliation** to 3rd March 2015

c) To approve **Income and Expenditure** to 3rd March 2015

AGREED by all.

d) To discuss tenders for Playing Fields/Village Green maintenance
Mr Williams was awarded the contract. Proposed Cllr Westacott,
seconded Cllr White and **AGREED**.

e) To resolve to rejoin HALC for the year 2015/16

Proposed Cllr Cupper, seconded Cllr James, and **AGREED**.

- f) To approve end of financial year procedure
It was AGREED to ask Leon Dodd of Overton Associates.
Proposed Cllr James, seconded Cllr Cummins.

15/07 To receive **Ward Councillor's Report**

- Standing for re-election - wards have changed
- Core Strategy Public Examination
- Work on the Downs
- Planning Application for houses in Bromyard
- Fodder Store again at planning
- Whitbourne School - able to use for school purposes
- Road resurfacing
- Planning enforcement - eg., site in Linley Green
- NDP - Andrew Ashcroft - letter to parishes
- Development 20 houses - street lighting - MW go around - unanimously against

15/08 To receive reports from **Outside Bodies and receive updates on agreed decisions:**

a) Village Hall Committee

- Plug organised for dishwasher
- Lettings are going well
- Check contact for booking

b) Playing Fields Committee

- Chairman has now resigned and other members are wishing to leave.
- Wish to give up by May – Cllr Williams hoped new councillors may help out in this area.
- Asked to check equipment and fill in forms on a regular basis.

15/09 To receive update on the **Neighbourhood Plan**

Cllr Williams gave a report on what she hoped was the final draft.

15/10 To receive an update on the **School Buildings**

Cllr Williams squashed rumours that the Parish Council wasn't interested in the school buildings

Wednesday 18th March - 7.30pm meeting in the village hall

15/11 To receive an update on the progress of **Rosemore Grange**

Cllr Swinford - alleged breeches of planning had been reported to new enforcement officer - no action has been taken yet.

15/12 To report **village issues** regarding road maintenance, clearance, etc.

- Bridge pot hole on Church Bank - needs to be re-done - put into system
- Church bank - hedge needs trimming – Cllr Cummins might see him
- Hedge opposite Live and School – Cllr James to have a word - and tell the Clerk the name to contact.
- Write to Ken Nason to thank him for all his work
- Grit boxes
- Coming from Suckley - tractors, trailers and soil - where is this going and road is not standing up well.

15/13 **Public Participation** - members of the public are allowed 10 minutes to address the Council

- Live and Let Live - light to the Car Park - needs turning around - wait to see if a quiet word will do